Good Afternoon Dr. \_\_\_\_\_\_,

I hope all is well. I would first off like to say thank you for having me at \_\_\_\_\_\_(institution) this past month. I learned alot and was able to gain OR skills as well as deepen my fund of\_\_\_\_\_\_\_\_\_\_ knowledge.

During my rotation, I loved working with you and I thank you for all of the teaching and guidance. I actually worked with you the most during my month at \_\_\_\_\_\_\_\_\_ and was wondering if you would be open to writing me a **strong letter of recommendation** for my residency application to \_\_\_\_\_\_\_\_\_\_\_\_ (specialty).

If you feel as if you can write me a strong letter of recommendation I would like to thank you in advance for helping me out. If you are unable to for any reason, I also understand.

I have attached my personal statement and CV to this email if you would like to review it.

Please let me know.

Thank you,

--

John Doe

My School of Medicine

Doctor of Medicine Candidate/ Class of 2018

Email:

Cell:

“Insert Professional Headshot Here”